



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff - Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (email, phone, website)
University of Rijeka	HR RIJEKA01	Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 406 528, <a href="mailto:international@uniri.hr">international@uniri.hr</a> ; <a href="http://www.uniri.hr">www.uniri.hr</a>  Assoc. Prof. Barbara Karleuša, Ph.D. Faculty of Civil Engineering, Radmile Matejčić 3, 51000 Rijeka, Croatia, Tel: 00385 (51) 265 905, <a href="mailto:barbara.karleusa@gradri.uniri.hr">barbara.karleusa@gradri.uniri.hr</a> ; <a href="http://www.gradri.uniri.hr">www.gradri.uniri.hr</a>
Vysoké učení technické v Brně (Brno University of Technology)	CZ BRNO01	Institutional Erasmus Coordinator: Tomáš Lády, <a href="mailto:lady@ro.vutbr.cz">lady@ro.vutbr.cz</a>  Academic Contact: Tomáš Hanák, <a href="mailto:hanak.t@fce.vutbr.cz">hanak.t@fce.vutbr.cz</a> , Tel: +420 54114 8131  Administrative Contact: Ludmila Zelinková, <a href="mailto:Zelinkova.l@fce.vutbr.cz">Zelinkova.l@fce.vutbr.cz</a> Tel.: +420 54114 7130, Fax: +420 54114 7160 Faculty of Civil Engineering, Veveří 331/95 602 00 Brno, Czech Republic <a href="http://www.fce.vutbr.cz">www.fce.vutbr.cz</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

### B. Mobility numbers per academic year<sup>2</sup>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of students / Number of months	
					Student Mobility for Studies	Student Mobility for Traineeships
HR RIJEKA01	CZ BRNO01	582	Building and Civil Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2(12)	
CZ BRNO01	HR RIJEKA01	582	Building and Civil Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2(12)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility / Number of days	
				Staff Mobility for Teaching	Staff Mobility for Training
HR RIJEKA01	CZ BRNO01	582	Building and Civil Engineering	2 (10)	
CZ BRNO01	HR RIJEKA01	582	Building and Civil Engineering	2 (10)	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>2</sup> The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
HR RIJEKA01	582	English	Croatian	B1*	B2*
CZ BRNO01	582	English	Czech	B1*	B2*

\*The level of recommended language is concerned with English language.

#### D. Additional requirements

*[To be completed if necessary]*

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR RIJEKA01	10 <sup>th</sup> June	10 <sup>th</sup> November
CZ BRNO01	31 <sup>st</sup> May	15 <sup>th</sup> November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

The host university will report the transcript of records from each visiting student to the home university using the English language.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

### 1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
HR RIJEKA01	University of Rijeka uses the ECTS grading scale – more information is available on the following links: <a href="http://www.uniri.hr/index.php?option=com_content&amp;view=category&amp;layout=blog&amp;id=173&amp;Itemid=213&amp;lang=en">http://www.uniri.hr/index.php?option=com_content&amp;view=category&amp;layout=blog&amp;id=173&amp;Itemid=213&amp;lang=en</a>
CZ BRNO01	Brno University of Technology uses the ECTS grading scale – more information is available on the following links: <a href="http://www.vutbr.cz/en/studies/ects-catalogue/ects-credit-allocation-based-on-the-student">http://www.vutbr.cz/en/studies/ects-catalogue/ects-credit-allocation-based-on-the-student</a> <a href="http://www.vutbr.cz/en/studies/ects-catalogue/main-university-regulations">http://www.vutbr.cz/en/studies/ects-catalogue/main-university-regulations</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a> <a href="mailto:vize@mvep.hr">vize@mvep.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.mvep.hr/en/">www.mvep.hr/en/</a>
CZ BRNO01	<a href="mailto:zelinkova.l@fce.vutbr.cz">zelinkova.l@fce.vutbr.cz</a>	<a href="http://www.vutbr.cz/en/studies/information-on-visa">http://www.vutbr.cz/en/studies/information-on-visa</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a> <a href="mailto:hzz@hzz.hr">hzz@hzz.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.hzz.hr">www.hzz.hr</a>
CZ BRNO01	<a href="mailto:zelinkova.l@fce.vutbr.cz">zelinkova.l@fce.vutbr.cz</a>	<a href="http://www.vutbr.cz/en/studies/ects-catalogue/insurance">http://www.vutbr.cz/en/studies/ects-catalogue/insurance</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	<a href="mailto:ikastrapeli@uniri.hr">ikastrapeli@uniri.hr</a> <a href="mailto:lpanjkovic@uniri.hr">lpanjkovic@uniri.hr</a>	<a href="http://ssa.uniri.hr/en/">http://ssa.uniri.hr/en/</a>
CZ BRNO01	<a href="mailto:ubytovatelky@skm.vutbr.cz">ubytovatelky@skm.vutbr.cz</a>	<a href="http://www.kam.vutbr.cz/english/">http://www.kam.vutbr.cz/english/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector	11/12/13	
CZ BRNO01	prof. Ing. Rostislav Drochytka, CSc., MBA Dean	29-11-2013	



<sup>4</sup> Scanned signatures are accepted