



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution, Erasmus code and address (and department, where relevant)	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF MARIBOR SI MARIBOR01 Slomškovo trg 15, 2000 Maribor, Slovenia	Uroš Kline +386 2 2355 342 erasmus@um.si	http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx
SVEUČILIŠTE U RIJECI HR RIJEKA01 Trg braće Mažuranića 10, 51000 Rijeka, Croatia	Maša Šašinka, Institutional Erasmus Coordinator, Tel: 00385 (51) 406 528, masa@uniri.hr ; www.uniri.hr Prof. Mira Dimitrić, PhD., Faculty of Economics, Tel: 00385 (51) 355 149, dimitric@efri.hr Prof. Sandra Janković, PhD., Faculty of Tourism and Hospitality Management, , Tel: 00385 (51) 294 880, sandrai@fthm.hr	

	<p>Sandra Kraljević Pavelić, PhD., Department of biotechnology sandrakp@biotech.uniri.hr Assoc. Prof. Barbara Karleuša, PhD., Faculty of Civil–Engineering, Tel: 00385 (51) 265 905, barbara.karleusa@uniri.gradri.hr Filip Čeč „Junior Researcher, Faculty of Humanities and Social Sciences, Tel: 00385 (51) 265-649, fcec@ffri.hr Prof. Petra Žagar Šoštarić, Phd., Faculty of Humanities and Social Sciences, Department of German Language and Literature, Tel: 00385 (51) 265-652, pzagar@ffri.hr Prof. Dražen Kovač, PhD., Faculty of Medicine, Tel: 00385 (51) 325 811, drazen.kovac@medri.uniri.hr Budislav Vukas, Ph.D., Faculty of Law, Vice Dean for international Co- operation, Hahlić 6, 51 000 Rijeka, 00385 – 51 – 359-526 e-mail: bvukas@pravri.hr Ester Vidović, PhD., Faculty of Teacher Education ester@ufri.hr</p>
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B. Mobility numbers¹ per academic year

FROM	TO	Subject area code *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	[ISCED]			Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

duration*]						
I MARIBOR01	HR RIJEKA01	222	Foreign Languages	1 st	5 months 1 students	0
		340	Business and administration (broad programmes)	1 st	15 months 3 students	0
				2 nd		
				3 rd		
		226	Philosophy and Ethics	1 st	20 months 2 students	0
		582	Building and civil engineering	1 st	5 months 2 students	3
				2 nd		
		812	Travel, tourism and leisure	1 st	20 months 2 students	0
2 nd						
421	Biotechnology, microbiology	1 st	6 months 2 students			
		2 nd				
721	Medicine	1 st	20 months 2 students	2		
		2 nd				

				3 rd		
		380	Law	1 st 2 nd	10 months 2 students	0
		14	Teacher Training and Education Science	1 st 2 nd	5 months 2 student 5 months 2 student	0
HR RIJEKA01	SI MARIBOR 01	222	Foreign Languages	1 st	5 months 1 students	0
		340	Business and administration (broad programmes)	1 st 2 nd 3 rd	15 months 3 students	0
		226	Philosophy and Ethics	1 st 2 nd	20 months 2 students	0
		582	Building and civil engineering	1 st 2 nd 3 rd	5 months 2 students	3
		812	Travel, tourism and leisure	1 st 2 nd	20 months 2 students	0
		421	Biotechnolog y, microbiology	1 st 2 nd	6 months 2 students	

				3 rd		
		721	Medicine	1 st 2 nd 3 rd	20 months 2 students	2
		380	Law	1 st 2 nd	10 months 2 students	0
		14	Teacher Training and Education Science	1 st 2 nd	5 months 2 student 5 months 2 student	0

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SI MARIBOR01	HR RIJEKA01	222 223	Foreign Languages Translation	5 days [1 STAFF=5 days]	0
HR RIJEKA01	SI MARIBOR01	222 223	Foreign Languages Translation	5 days [1 STAFF=5 days]	0
SI MARIBOR01	HR RIJEKA01	340	Business and administration (broad programmes)	5 days [1 STAFF=5 days]	0
HR RIJEKA01	SI MARIBOR01	340	Business and administration (broad	5 days [1 STAFF=5 days]	0

			programmes)		
SI MARIBOR01	HR RIJEKA01	226	Philosophy and Ethics	5 days [1 STAFF=5 days]	0
HR RIJEKA01	SI MARIBOR01	226	Philosophy and Ethics	5 days [1 STAFF=5 days]	0
SI MARIBOR01	HR RIJEKA01	582	Building and civil engineering	5 days [1 STAFF=5 days]	0
HR RIJEKA01	SI MARIBOR01	582	Building and civil engineering	5 days [1 STAFF=5 days]	0
SI MARIBOR01	HR RIJEKA01	812	Travel, tourism and leisure	10 days [1 STAFF=5 days]	2
HR RIJEKA01	SI MARIBOR01	812	Travel, tourism and leisure	10 days [1 STAFF=5 days]	2
SI MARIBOR01	HR RIJEKA01	721	Medicine	5 days [1 STAFF=5 days]	1
HR RIJEKA01	SI MARIBOR01	721	Medicine	5 days [1 STAFF=5 days]	1
HR RIJEKA01	SI MARIBOR01	441	Physics	10 days [1 STAFF=5 days]	1
HR RIJEKA01	SI MARIBOR01	421	Biotechnolog y, microbiology	5 days [1 STAFF=5 days]	0
SI MARIBOR01	HR RIJEKA01	380	Law	10 days [1 STAFF=5 days]	0
HR RIJEKA01	SI MARIBOR01	380	Law	10 days [1 STAFF=5 days]	0
SI MARIBOR01	HR RIJEKA01	14	Teacher Training and Education Science	20 days [1STAFF=5 days]	2

HR RIJEKA01	SI MARIBOR01	14	Teacher Training and Education Science	20 days [1 STAFF=5 days]	2
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
SI MARIBOR01	-	EN	-	B1 -	B2 -
HR RIJEKA01	-	EN	HR	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

For admission to the University of Maribor in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI MARIBOR01	July 1 – students from EU	December 1– students from EU
HR RIJEKA01	10 th June	10 th November

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

The ECTS users' guide of University of Maribor is published at the following web page: <http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

The ECTS users' guide of University of Rijeka is published at the following web page: http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline erasmus@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx
HR RIJEKA01	international@uniri.hr vize@mvep.hr	www.uniri.hr www.mvep.hr/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline erasmus@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx
HR RIJEKA01	international@uniri.hr hzz@hzz.hr	www.uniri.hr www.hzz.hr



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline uros.kline@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx
HR RIJEKA01	ikastrapeli@uniri.hr ipanjkovic@uniri.hr	http://ssa.uniri.hr/en/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
SI MARIBOR01	prof. dr. Danijel Rebolj, rector	20.12.2013	 
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector	15/01/2014	