



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017/18-2020/21 between programme countries

#### [Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
University in Rijeka	HR RIJEKA01	<b>Erasmus Institutional Coordinator:</b> Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 584 840, <a href="mailto:masa@uniri.hr">masa@uniri.hr</a> ; <a href="http://www.uniri.hr">www.uniri.hr</a>  <b>Erasmus Coordinator Faculty of Civil Engineering:</b> Assistant Professor Silvija Mrakovčić <i>Vice Dean for Quality Assurance and Development</i> <a href="mailto:silvija.mrakovcic@uniri.hr">silvija.mrakovcic@uniri.hr</a> Phone: +385 (51) 265-905 Fax: +385 (51) 265-998	<a href="http://www.gradri.uniri.hr/en/studies.html">http://www.gradri.uniri.hr/en/studies.html</a>
Martin-Luther-Universität Halle-Wittenberg	D HALLE01	<b>International Office</b> Mrs. Anna Kostov Institutional Coordinator	<a href="http://www.international.uni-halle.de/international_office/">http://www.international.uni-halle.de/international_office/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<a href="mailto:erasmus@uni-halle.de">erasmus@uni-halle.de</a> Tel: +49 345 55 21383  Institute of Mathematics Prof. Dr. Rieger Departmental Coordinator <a href="mailto:rieger@mathematik.uni-halle.de">rieger@mathematik.uni-halle.de</a>  <a href="http://www.mathematik.uni-halle.de/">http://www.mathematik.uni-halle.de/</a>	
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## B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships  ps *
HR RIJEKA01	D HALLE01	0541		3rd	1 x 3 months	–
D HALLE01	HR RIJEKA01	0541		–	–	–

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
HR RIJEKA01	D HALLE01	0541		–	–
D HALLE01	HR RIJEKA01	0541		–	–

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR RIJEKA01	0541	Croatian	English	B1	B2
D HALLE01	0541	German	English	B1	B2

## D. Additional requirements

Although MLU Halle-Wittenberg (D HALLE01) has infrastructures to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability, we would strongly advise to provide as much information ahead of time in order for our International Office Staff to inform the student/staff of the feasibility of the mobility.

## E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR RIJEKA01	June 10th	November 10th
D HALLE01	1st May	1st November

- D HALLE01 will send its decision within 8 weeks.
- A Transcript of Records will be issued by D HALLE01 no later than the end of March for the 1<sup>st</sup> semester students, and no later than the end of September for the 2<sup>nd</sup> semester and full year students, after the assessment period has finished.

## F. Information

### 1. Grading systems of the institutions

#### HR RIJEKA01:

Grading scale	5	4	3	2	1	1
Definition	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	FAIL	FAIL

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



ECTS Grade	A	B	C	D,E	F	FX
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#### D HALLE01

German Grade		ECTS Grade
<b>VERY GOOD</b>		
1-1,5	Is given for the exceptionally independent and excellent performance	A
1,5	Is given for the independent and excellent performance	A
1,7	Is given for the excellent but not particularly independent performance	A
<b>GOOD</b>		
2	Is given for the good performance, a little above average	B
2,5	Is given for the average performance	C
3	Is given for the mediocre performance, slightly below average	D
<b>ACCEPTABLE</b>		
4	Is given for the just acceptable performance, is the passing mark indicating that the student fulfilled the goals of the class in a satisfactory way	E
-----FAIL-----		
<b>NOT SATISFACTORY</b>		
5	Is given for the hesitant and not satisfactory performance	FX
6	Is given for the very hesitant, very insufficient, very unsatisfactory performance and for the completely unacceptable performance	F

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a> <a href="mailto:vize@mvep.hr">vize@mvep.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.mvep.hr/en/">www.mvep.hr/en/</a>
D HALLE01	<b>Gritt Eisenkopf</b> Tel: +49 (0)345 55 21535 <a href="mailto:gritt.eisenkopf@international.uni-halle.de">gritt.eisenkopf@international.uni-halle.de</a>	<b>Visa and Residence Permit</b> <a href="http://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/einreise__auf_enthaltrecht/?lang=en">http://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/einreise__auf_enthaltrecht/?lang=en</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a> <a href="mailto:hzz@hzz.hr">hzz@hzz.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.hzz.hr">www.hzz.hr</a>
D HALLE01	<b>Gritt Eisenkopf</b> Tel: +49 (0)345 55 21535 <a href="mailto:gritt.eisenkopf@international.uni-halle.de">gritt.eisenkopf@international.uni-halle.de</a>	<b>Visa and Residence Permit</b> <a href="http://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/einreise__aufenthaltsrecht/?lang=en">http://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/einreise__aufenthaltsrecht/?lang=en</a>



### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	<a href="mailto:ikastrapeli@uniri.hr">ikastrapeli@uniri.hr</a> <a href="mailto:lpanjkovic@uniri.hr">lpanjkovic@uniri.hr</a>	<a href="http://ssa.uniri.hr/en/">http://ssa.uniri.hr/en/</a>
D HALLE01	<b>Gritt Eisenkopf</b> Tel: +49 (0)345 55 21535 <a href="mailto:gritt.eisenkopf@international.uni-halle.de">gritt.eisenkopf@international.uni-halle.de</a>	<b>Visa and Residence Permit</b> <a href="http://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/einreise__aufenthaltsrecht/?lang=en">http://www.international.uni-halle.de/international_office/betreuungsangebote/international_students/einreise__aufenthaltsrecht/?lang=en</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
HR RIJEKA01	prof. dr. sc. Snježana Prijić Samaržija Rector of University of Rijeka	05.05.2018.	
D HALLE01	<b>Institute of Mathematics</b> <b>Prof. Dr. Rieger</b> <b>Departmental Coordinator</b>	12.4.2018	



6 Scanned signatures are accepted